



## Nimble Arts Ltd

### Privacy Notice

At Nimble Arts Ltd we respect the privacy of the children attending the Club and the privacy of their parents or carers. The personal information that we collect about you and your child is used only to provide appropriate care for them, maintain our service to you, and communicate with you effectively. Our lawful basis for processing the personal information relating to you and your child is so that we can fulfil our contract with you. Our legal condition for processing any health-related information that you provide about your child is so that we can provide appropriate care for that child.

Any information that you provide is kept secure. Data that is no longer required\* is erased after your child has ceased attending our Club.

When you create an account on Magic Booking we will use this data to contact you via phone/text and email with:

- Booking confirmation and specific queries about your booking or payment
- Specific information or emergency procedures or changes to the club you have booked for
- Links to films and videos created by your child on the day they attended

We will **not** contact you with news of future clubs, special offers and any other information not specifically regarding a club you have booked for or details about your own account and payment unless you have ticked the box marked 'Nimble Arts Ltd Communication' when you create your account or when you click on My Account then My Details then scroll down to Newsletter and tick the box.

If you wish to receive news of upcoming clubs and special offers please tick the box next to Nimble Arts Ltd Communication in My Account – My Details – Newsletters.

We will only share personal information about you or your child with another organisation if we:

- have a safeguarding concern about your child
- are required to by government bodies or law enforcement agencies
- engage a supplier to process data on our behalf (Magic Booking)
- have obtained your prior permission.

You have the right to ask to see the data that we have about yourself or your child, and to ask for any errors to be corrected. We will respond to all such requests within one month. You can also ask for the data to be deleted, but note that:

- we will not be able to continue to care for your child if we do not have sufficient information about them
- even after your child has left our care, we have a statutory duty to retain some types of data for specific periods of time\* so can't delete everything immediately.

If you have a complaint about how we have kept your information secure, or how we have responded to a request to access, update or erase your data, you can refer us to the Information Commissioner's Office (ICO).

**By agreeing to the Nimble Arts Ltd Terms and Conditions you are agreeing for us to use your data as stated.**

*\* We do need to retain certain types of data (such as records of complaints, accidents, and attendance) for set periods of time after your child ceases to be in our care, but we delete as much personal data as we can as soon as possible.*